**Application of Sponsorship**

**NICHE Conference - Driving Geriatric Nursing Excellence 2020**

**Personal Particulars**

**Please type or complete the form in BLOCK LETTERS and \*circle as appropriate**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Title:\* Ms /Mr /Mrs /Dr/Prof. | Surname: |   | Given Name:  |   |
| Name in Chinese: |   | Sex \* F / M |  |
| Workplace Position: |   | Specialty: |   |
| Organization: |   | Mobile no.:  |   |
| Ordinary Member / Fellow title: |   |
| Year of award : | Ordinary Member Fellow:  |
| Membership Diploma No.: |   |
| Abstract accepted | oral / poster presentation  |
|  | Title:  |
|  |   |
| Please indicate if you have any activities involvement and/or contribution to the College /HKAN | :  |
|   |
|   |
| **SUPPORTIVE DOCUMENTS** I enclose the following documents to support my application: 🞐 (1) Copy of Registered Nurse certificate from Nursing Council of Hong Kong🞐 (2) Copy of valid registered nurse practicing certificate🞐 (3) Copy of the certificate of the highest academic qualification 🞐 (4) Copy or copies of specialty nursing related certificate(s)🞐 (5) Copy of curriculum vitae

|  |  |
| --- | --- |
| 🞐 (6) others:  |  |

 |
| 1. **Conference attendance certificate (to be submitted after Conference)**

**I declare that this application of sponsorship is the sole sponsorship for this abstract and this conference.**  |
| 1. **Abstract (attached as appropriate)**
 |

**I declare that :**

**🞎 This is the sole sponsorship I received for attending this conference/symposium and I received no sponsorship from other organizations or employers regarding to this conference/symposium and abstract submission.**

**🞎 I have received sponsorship from HKAN in year**

**🞎 I have not received any sponsorship from HKAN before**

**Signature of Applicant Date**

**Endorsed by The President of The College Date**

**For Office Use:**

 Applicant no. : ( )

 Merits:

* ( ) years of fellow - ( ) council HKAN - ( ) member HKAN
* ( ) co-opted member of College - ( ) poster/oral presentation

Type of activity : Conference

|  |  |  |  |
| --- | --- | --- | --- |
| Approve | 🞎 Yes | 🞎 No  |  |
|  |  |  |  |
| By  |   |  |   |

**Guideline for award of sponsorship**

1. The sponsorship will be awarded to the certain numbers of applicants with the highest merits accordingly :
	1. One point is awarded for each fellow year. \_\_\_\_\_\_ years
	2. Three points is awarded for poster/oral presentation in the conference. Yes/No
	3. Additional 5 points for council member of HKAN. Yes/No

 Or

 Additional 3 points for being served in the council of the college. Yes/No

1.4 \_\_\_\_\_\_ points is awarded for the activities involvement/contribution to Council of the College/HKAN

1. The application needs to be endorsed by the President of the College before submission.
2. Priority will be given to the first-time applicant who did not apply for HKAN sponsorship.

The right to grant the sponsorship would be reserved by the Council of HKAN.

**The Hong Kong Academy of Nursing**

**Guideline for the Use of Personal Data**

The Hong Kong Academy of Nursing (HKAN) undertakes to comply with the requirements of the Personal Data (Privacy) Ordinance to ensure that personal data kept are accurate and securely kept. To ensure you are well informed of the personal data as collected, please read through this guideline.

Purpose of collection and guideline for use of personal data

1. HKAN will use personal data collected from a data subject for the purposes for which it is collected.
2. Provision of personal data to HKAN is on voluntary basis. However, if you do not provide sufficient personal data, we may not be able to process your application or provide service to you.
3. HKAN may use your personal data in future (name, email address, mailing address) for the purposes of providing you with information of HKAN, handling application, issuing receipt, research, fundraising appeal, collecting feedbacks, as well as activities invitation and related promotion purposes.

Access to and updating personal data, request for cessation of using personal data for promotion purposes

Apart from the exemptions provided under the Personal Data (Privacy) Ordinance, you are entitled to

- Access and update your personal data held by HKAN,

- Request to cease to use your personal data for promotional purposes.

If you object HKAN to use your personal data for the purposes as stated above, please contact us in written with your full name, email address as well as date by mail/ email. NO charge will be applied.